October 19, 2007

Honorable Oscar Lathlin, Minister
Department of Aboriginal and Northern Affairs
344-450 Broadway Avenue
Winnipeg, Manitoba R3C 0V8

Dear Minister:

I am pleased to provide to you the 2007 Aboriginal and Northern Affairs Capital Approval Board Report. The Board convened at the Place Louis Riel in Winnipeg on September 25 & 26, 2007 The report includes:

a) Minutes of the meeting
b) A list of recommended projects
c) A list of continuous improvement recommendations

The Board has recommended projects totaling $4,591,400.00 for delivery in 2009/2010. In addition to the project recommendations, the Board is also recommending that an amount of $990,800.00 be held by the Department to be applied as the 1/3 communities portion for projects approved through subsequent intakes to Manitoba Rural Infrastructure Program (MRIF). The total projects recommended and the total contribution for MRIF equals the maximum amount the Board was allocated to review.

In closing, I would like thank you for the opportunity to work with the board members and departmental staff.

Sincerely

JHead

Ms. Judy Head, Chairperson
Capital Approval Board

Enc.
c. Board Members

Capital Approval Board Report

September 2007

MEMBERSHIP 2007 CAPITAL APPROVAL BOARD

Judy Head
Chairperson
P.O. Box 2532
The Pas MB R9A 1M3

Reg Meade
Northern Association of Community Councils Inc.
750-331 Smith Street
Winnipeg MB R3B 2G9

Eastern Representative
Eric Olson, Mayor
Homebrook Community Council
Box 100
c/o Gypsumville MB P.O. R0C 1J0

Alternate
Chandler McLeod, Councillor
Seymourville Community Council
Box 2568
c/o Wanipigow, MB P.O. R0E 2E0

Western Representative
Kenneth Spence, Councillor
Spence Lake Community Council
Box 10, RR #1
Rorketon MB R0L 1R0

Alternate
Franklin Campbell, Councillor
Mallard Community Council
Box 44, Group 100, RR#1
c/o Waterhen, MB P.O. R0L 2C0

Northern Representative
Arnold Bignell, Mayor
Thicket Portage Community Council
Thicket Portage MB R0B 1RO

Alternate
Keith Settee, Councillor
Cross Lake Community
Council
Box 208
Cross Lake MB
R0B 0J0

Departmental Representatives
Harold Smith
Director
Box 27 - 59 Elizabeth Drive
Thompson MB R8N 1X4

Randy Sigurdson
Manager, Technical &
Environmental Services
Box 27-59 Elizabeth Drive
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Karen Barker
Director
27-2nd Ave S.W. (Box 15)
Dauphin MB R7A 3E5

Trevor Ouellette
Manager, Engineering
Services
Century Business Park, Bay 8
1680 Ellice Avenue
Winnipeg MB R3H 0Z2

Capital Approval Board Report
September 2007

Section I
Project Assessment

Section II
Minutes

Section III
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Section IV
Recommended Projects

Section I

Project Assessment

Category I - Legislative Requirements

Northern Region

Project	Amount		Assessment/Comments
Gods Lake Narrows New Water Treatment Plant & Associated Works	697.9	90	**Recommended**
Wabowden Water Treatment Plant Renewal	700.0	90	**Recommended**
Nelson House Sewage System	1,293.3	45	**Recommended**
Thicket Portage Sewage Treatment Plant Upgrade	200.0	30	**Recommended**
Wabowden Cap Waste Disposal Site	26.0	-	Not rated. Referred to Region for discussion

North Central Region

Project	Amount		Assessment/Comments
Waterhen Wastewater Stabilization Fund	1,916.9	-	Not rated. Region to address partnership issues and application amount

Category II - Maintaining Existing Infrastructure

Northern Region

Project	Amount		Assessment/Comments
Cross Lake Fire- Ambulance Building	1,295.1	40	**Recommended**
Sherridon Road Upgrade	213.2	35	**Recommended**
Gods Lake Narrows Flush & Swab Ports	20.0	35	**Recommended**
Pikwitonei Fuel Storage Facility	34.5	35	**Recommended**
Wabowden Replace Cemetery Fence	8.6	35	**Recommended**
Wabowden Upgrade Ball Diamond	29.8	25	Not the only option to acquire the service (CCP). Not more efficient or cost effective.
Sherridon Administration Building Replacement	158.8	25	Cost estimate and building size not verified. Require additional justification (i.e. infrastructure audit).

Category II - Maintaining Existing Infrastructure

North Central Region

Project	Amount		Assessment/Comments
Camperville Curb Stop (Phase I)	37.2	70	**Recommended**
Dallas/Red Rose Stucco Exterior Hall – Phase II	17.5	35	**Recommended**
Waterhen Emergency Tractor Replacement	36.6	35	**Recommended - conditional on community contribution**

Category III – New Infrastructure

Northern Region

Project	Amount		Assessment/Comments
Pikwitonei Four Wheel ATV	9.5	10	Not well planned. Not more cost effective or efficient. Not the only option to provide the service. Require additional justification.
Wabowden Backhoe Loader	113.0	-	Not rated. Referred to Region

Category III – New Infrastructure

North Central Region

Project	Amount		Assessment/Comments
Matheson Island Public Works Vehicle	37.5	30	**Recommended**

Section II

Minutes

Capital Approval Board
Minutes
September 25 & 26, 2007

Place Louis Riel, Winnipeg, MB

1. The meeting was called to order at 9:00am.

2. Nedra Andersen of Anokiiwin Training Institute facilitated a Board Development session.

   Board members were advised that to avoid conflict of interest issues, board members can be present for project presentation but must leave the room if the project is from their home community.

   It was agreed that for regional projects the board member in question, could make a judgment on whether or not they feel that they are in a position of conflict of interest.

   The Departmental Vision and Mission were reviewed. They are as follows:

   Vision
   An improved quality of life and opportunities for Manitoba's Aboriginal and northern people.

   Mission
   Better services, opportunities and results for Manitoba's Aboriginal and northern people.

3. Jennell Majeran advised as part of a departmental continuous improvement exercise, Eric Ducharme and Brian Lundmark, Technical and Public Works Consultants were invited to attend as observers.

4. The following resource material was reviewed with board members by departmental staff:

   - Agenda
   - Capital Program Policy
     - Board Principles
     - Project Criteria
     - Building Funding Principles
     - Surplus Funding and Carry Over Funding Principles
   - Definition of Municipal Services
   - Vehicle Replacement Policy
     - Vehicle Replacement Guidelines

- Project Assessment Form
- Allocation of funding for 2009/2010

Projects approved from 2008/2009 were reconfirmed.

5. It was noted that the Departmental Five-Year Capital Plan was not ready for review due to the recent completion of the Water and Wastewater, Road and Solid Waste Assessment.

6. Jeff Gordon provided an overview of Regional Screenings conducted prior to the Capital Approval Board.

7. Board members agreed to re-assign funding previously recommended for the Rawluk/Batten drainage project ($45.0) due to a previous commitment from a landowner being revoked. Funding will be re-assigned to a drainage project that has been approved by Water Stewardship.

8. Board members agreed to using a sliding scale (0, 5, 10, 15) for the following questions found in the Need portion of the Project Assessment Form:

   a)Is it an emergency?
   b)Is there a legal liability?
   c)Has there been a prior commitment?

9. The Board agreed that a group rating method would be followed and decisions would be determined by a consensus of the members.

10. The Board assessed all projects submitted utilizing the project assessment form. Recommendations were made based on funding available and points assessed. Based on funding available, projects scoring over 30 points were recommended for approval.

    The Board is recommending the following:

Funding Available (incl. Gas Tax)	$ 5,582,200.00
Less Projects Recommended	$ 4,591,400.00
Unallocated	$ 990,800.00

Motion by Arnold Bignell: that the enclosed project recommendations be approved by the Minister and that $990.8 unallocated funding be held by the Department to be applied to the 1/3 portion for projects approved through subsequent intakes to the Manitoba Rural Infrastructure Program

Seconded by Ken Spence

All in Favor

11. Once all projects were reviewed and assessed, the Board provided the following continuous improvement recommendations for the Department to consider:

a) That the Capital Approval Board meet annually.

b) That the Department provide training at the community level and to departmental staff as it relates to capital application preparation.

c) That the Department invite the Northern Association of Community Councils designate that attends the Capital Approval Board to also attend the regional screenings.

d) That the Department change the 3 quote requirement to a 2 quote requirement and that 1 quote is sufficient if from a consulting engineering firm.

12. The meeting adjourned at 5:00pm on September 26, 2007.

Section III

Funding Allocation

2009/2010 Allocation for Planning Purposes Only

Funding breakdown is outlined below. If all these funds are not required during the year, then these funds will be used for capital plans applying the approved criteria globally.

Total Funds Available	**6,586,900.00**	**6,586,900.00**
Monies are set aside as follows:		
Engineering & Design	563,000.00	
Studies	252,000.00	
Surveys/Subdivisions	75,000.00	
Infrastructure Audits	20,000.00	
Fire Equipment	200,000.00	
Capital Approval Board	16,000.00	
Manitoba Rural Infrastructure Program Meetings	10,000.00	
Water Treatment Plant Assessments	85,600.00	
Water Treatment Plant Operating License Costs	9,000.00	
Constable Vehicle Lease and Insurance	96,500.00	
Vehicle Replacement	0.00	
Emergencies	200,000.00	
Total	**1,527,100.00**	**(1,527,100.00)**
Total Funds Available to Commit		**$5,059,800.00**

The full year allocation is $5,059,800.00 and may be approved in any of the three categories as long as they do not go over the total yearly allocation.

Additional funding of $522,400.00 for Federal Gas Tax was made available at the Board. The Capital Approval Board allocated projects based on the following:

Initial Allocation	5,059,800.00
Additional Funds Available (Gas Tax)	522,400.00
Total Funds Available	$5,582,200.00

Section IV

Recommended Projects

2007 Board Recommendations
2009/2010 Delivery

Category # 1	
Gods Lake Narrows – New Water Treatment Plant & Assoc. Works	697.9
Wabowden – Water Treatment Plant Renewal	700.0
Nelson House – Sewage System	1,293.3
Thicket Portage – Sewage Treatment Plant Upgrade	200.0
Category # 2	
Cross Lake – Fire Ambulance Building	1,295.1
Sherridon – Road Upgrade	213.2
Gods Lake Narrows – Flush and Swab Ports	20.0
Pikwitonei – Fuel Storage Facility	34.5
Wabowden – Replace Cemetery Fence	8.6
Camperville – Curb Stop (Phase I)	37.2
Dallas/Red Rose – Stucco Exterior Hall – Phase II	17.5
Waterhen – Emergency Tractor Replacement	36.6
Category # 3	
Matheson Island – Public Works Vehicle	37.5
TOTAL	4,591.4